



### LAUNDRY Tips:

- ◆ READ AND follow DIRECTIONS ON all clothing labels.
- ◆ Empty your POCKETS of all ITEMS! ITEMS if left in your POCKETS MAY DAMAGE YOUR clothing.
- ◆ PRE-TREAT ANY STAINS YOU MAY HAVE WITH A PRE-TREAT PRODUCT SUCH AS SHOUT.
- ◆ USE THE CORRECT PART OF THE SOAP DISPENSER FOR EACH ITEM- DETERGENT AND liquid fabric softener.
- ◆ 1 WASH load = 1 dryer load
- ◆ BE SURE AND empty the DRYER lint filter EACH TIME. THERE ARE exciting NEW CHANGES in the LAUNDRY ROOMS:

**If YOU HAVE ANY PROBLEMS  
OR WITH THE MACHINES OR  
NEED ADDITIONAL ASSISTANCE,  
PLEASE CONTACT**

**Caldwell & GREGORY AT  
800-927-9274  
OR VIA EMAIL**

**[SERVICE@CALDWELLANDGREGORY.COM](mailto:SERVICE@CALDWELLANDGREGORY.COM)**



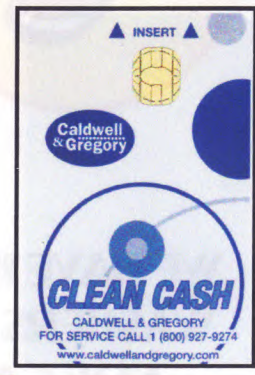
**WE HAVE INSTALLED NEW  
WASHERS & DRYERS & A  
NEW CARD SYSTEM!**

**SO PLEASE READ THESE  
IMPORTANT  
INSTRUCTIONS!!**



1. THE NEW CARD SYSTEM will NO LONGER ACCEPT YOUR CURRENT LAUNDRY CARD!

2. THESE MACHINES USE A NEW LAUNDRY CARD TO START THEM. **THE NEW MACHINES do NOT ACCEPT COINS .**



3. YOUR LAUNDRY CARD MUST LOOK LIKE THIS TO OPERATE THE NEW MACHINES!

4. TO PUT VALUE ON YOUR LAUNDRY CARD, THERE IS AN Add-VALUE MACHINE LOCATED IN THE LAUNDRY ROOM (USAGE INSTRUCTIONS ARE POSTED).

5. FOR THOSE WITHOUT A DEBIT OR CREDIT CARD, YOU MAY PURCHASE A PRE-LOADED CARD FROM THE MANAGEMENT OFFICE.

# PURCHASING A CARD

- ◆ PRESS THE "BUY" BUTTON (#3)
- ◆ PRESS THE "CREDIT" BUTTON (#6)
- ◆ INSERT CREDIT OR DEBIT CARD
- ◆ A NEW CARD WITH \$6.00 VALUE ENCODED WILL BE DISPENSED (THE CARD COSTS \$4.00).



*Lost or stolen cards will not be replaced. Refunds will not be given for unused funds.*

# Adding VALUE TO YOUR CARD

## Follow Display Prompts OR Using BANK & CREDIT CARDS

- ◆ PRESS THE "Add" BUTTON (#1)
- ◆ PRESS THE "CREDIT" BUTTON (#6)
- ◆ INSERT YOUR LAUNDRY CARD
- ◆ ENTER THE AMOUNT YOU WISH TO add (\$20.00 MINIMUM) AND PRESS THE "ENTER" BUTTON
- ◆ INSERT CREDIT OR DEBIT CARD
- ◆ CHOOSE TO RECEIVE A RECEIPT OR NO RECEIPT
- ◆ YOUR LAUNDRY CARD WILL BE RETURNED WITH THE NEW VALUE ADDED. NEW BALANCE WILL BE SHOWN.